



Special Conditions of Hire during COVID-19 – February 2022

Note: These conditions are supplemental to, not a replacement for, the hall's ordinary conditions of hire.

While the Government has signalled the ending of Covid restrictions from 24th February you are asked to observe the following requirements in order that more vulnerable people feel safe using this hall.

SC1:

You, the hirer, will be responsible for encouraging those attending your activity or event to comply with the COVID-19 Secure Guidelines while entering and occupying the hall, including using the hand sanitizer supplied.

SC2:

You undertake to take suitable actions to identify risks associated with your use of the hall & to act to mitigate them.

SC3:

You will make sure that everyone likely to attend your activity or event understands that they **MUST NOT DO SO** if they are unwell or anyone in their household has had COVID-19 symptoms in the last 48 hours, or if still in their self-isolation period following a positive test. If they develop symptoms within 5 days of visiting the premises they should be encouraged to carry out a COVID-19 test and notify NHS test and trace if the result is positive.

SC4:

You will be responsible for regular cleaning of frequently used surfaces during your hire, paying particular attention to equipment such as tables, wash hand basins and kitchen sinks, using either the products supplied or ordinary domestic products. Please clean surfaces used before leaving.

Please take care cleaning electrical equipment: Use cloths - do not spray.

SC5:

You will keep the premises well ventilated during your hire. You will be responsible for ensuring doors and windows are all securely closed on leaving.

SC6: You will encourage social distancing between people who do not have regular contact with each other as far as possible. We advise that you ensure that no more attend your event/activity than can be comfortably accommodated whilst maintaining a suitable social distance, & never more than the maximum permitted in the building.

SC7: You will be responsible, if drinks or food are made, for ensuring that all crockery and cutlery is washed in hot soapy water, dried and stowed away. **You will bring your own clean tea towels, so as to reduce risk of contamination between hirers, and take them away.**
We will provide washing up liquid and washing up cloths.

SC8: You will be responsible for the disposal of all rubbish created during your hire, including tissues and cleaning cloths, in the bins provided before you leave. Rubbish bins are located outside the kitchen door; **please use the correct bin (recycling only un-bagged, or general waste in sealed bags)**

SC9: We will have the right to close the hall if there are safety concerns relating to COVID-19, for example, if someone attending the hall develops symptoms and cleansing is required, if it is reported these Special Hiring Conditions are not being complied with or in the event that public buildings are required or advised to close again. If that is necessary, we will do our best to inform you promptly and you will not be charged for this hire.

SC10: In the event of someone becoming unwell with suspected Covid-19 symptoms while at the hall you should remove them to a separate area. Ask others in your group to leave the premises, observing the usual hand sanitising and social distancing precautions, and advise them to launder their clothes when they arrive home. Inform Pam Arnfield on 0776 176 4206 immediately.